



Imagine School at North Port Elementary Dismissal Policy

A student may be dismissed from Imagine School at North Port for one or more of the following reasons as supported by Imagine School at North Port's Charter and the Sarasota County School Board Student and Family Handbook

- Failure of the student to follow school policies as stated in the Imagine School at North Port Student/Family Handbook and the Imagine School at North Port Behavior Plan.
- Failure of the student to follow all policies and rules as outlined in the Sarasota County Student and Family Handbook.

Dismissal Process

The following information represents the school guidelines for student dismissal from Imagine School at North Port. Please note that all School Environmental Safety Incidents (SESIR) may result in immediate dismissal.

1. Parent(s)/Guardian(s) will be notified of the student issue. Verbal or written communication is acceptable and will be documented.
2. The student issue will be discussed at a grade level team meeting for recommendations and interventions. The team leader will document the recommendations, interventions, and evidence of progress. Interventions may include, but are not limited to, referral to School Counselor, ESE Liaison, or administration.
3. A Parent Conference with all of the student's teachers and an administrator will occur and will be documented by the team leader on a Record of Parent Conference Form. The student may be monitored on weekly basis if necessary at this time.
4. If the student issue persists, the student will be placed on a documented and dated student contract with a probationary period (not to exceed 4 weeks per probationary period). Parent(s)/Guardian(s), student, and an administrator signature is required.
5. If the student does not satisfactorily complete the student contract during the probationary period, parent contact will be made by an administrator in order to notify the parent that the student will be dismissed from Imagine School at North Port and will need to enroll in their districted school. A letter will be sent home and placed in the student's cumulative file.

Parent Appeal Process

The parent(s) and/or guardian(s) of a student who has had their reassignment revoked may appeal to the principal, within 15 business days, with a formal request letter and appropriate supportive documentation. Failure to do so within 15 business days negates any possibility of appeal.

Parent/Guardian Signature: _____ Date: _____